

19<sup>th</sup> July 2010

Dear mum and dad,

One case of Hand, Foot and Mouth Disease (HFMD) at Julia Gabriel Centre for Learning, Forum centre was reported to us on 17<sup>th</sup> July 2010.

The 1-year and 10-month old child attends Zhang Mei's Mandarin PlayClub on Monday at 9am in Studio 2 and Gerry Nerva's English PlayClub on Tuesday and Thursday at 9am in Studio 3. The child was last at the centre on 15<sup>th</sup> July 2010

The child will remain away from the centre until the family doctor has given the all clear.

Inevitably, from time to time, we are all prone to coughs, colds and other infections. Where groups of people are found close together, especially children, the spread of common childhood illnesses is mostly unavoidable.

In order to minimize the spread of unnecessary illness, we kindly request that parents do the following:

- Any child who has a temperature higher than normal or is visibly unwell should stay home according to guidelines set by the Ministry of Health and remain at home until well rested and fully recovered.
- Please inform the centre and/or your child's teacher of the condition of your child and the symptoms diagnosed, as early as possible.
- Any adults with a cough, cold or symptoms of fever are kindly asked to refrain from entering the centre until fully well.
- All adults (including staff) and children are requested to wash or sanitize their hands immediately after entering the centre, and before proceeding to class.

We will continue with our stringent maintenance of checking the cleanliness in our centres by doing the following:

- Teachers of all our programmes, up to Primary 2, check the hands, mouth and feet of all children on entering the studio.
- Maintaining regular schedules for cleaning all toys and equipment between classes and after each class everyday.
- Cleaning of bathrooms every 30 minutes.
- Julia Gabriel Centre for Learning, Forum operates a thermal temperature scanner at the entrance to the centre.
- Julia Gabriel Centre for Learning, Evans Road and PlayClub at Chiltern House East Coast uses a hand-held infrared temperature scanner to check the temperature of all children in EduPlay programmes.

Together, we can maintain a happy, healthy environment. Thank you for your cooperation and support.

Should you have any concerns about the hygiene and cleanliness of any aspect of our centres, please do bring it to our attention. Please notify any of our Programme Sales Executives who will inform the appropriate staff.

With best wishes,  
Julia Gabriel Centre for Learning

